

How to Access the Benefits Summary

To view your Benefits Summary at anytime:

1. Login to the **Employee Self Service website**.
www.employeeselfservice.omb.delaware.gov
2. Once you have logged on, Click **Main Menu** (tab).
3. Click **Self Service**.
4. Click **Benefits**.
5. Click **Benefits Summary**.
6. Change the date in the box to **07/01/2014** or to view your benefits as of another date, enter the date and
7. Click **Go**.

Benefits Summary

To view your benefits as of another date, enter the date and select Go.

07/01/2014

Benefits Summary		
Type of Benefit	Plan Description	Coverage or Participation
Medical	Highmark IPA/HMO	Employee + Child(ren)
Dental	Delta Dental PPO Plus Premier	Employee + Child(ren)
Vision	State Vision	Employee + Child(ren)
Blood Bank		Waived

Please note: During Open Enrollment, benefit changes cannot be viewed until the following business day.

If you have questions about your benefits, please contact your organization's Human Resources or Benefits Office. Additional information is available at www.ben.omb.delaware.gov.