**ONLY 3 DAYS LEFT FOR 2018 OPEN ENROLLMENT (LAST DAY IS MAY 25)**

Show that you **VALUE your benefits by actively participating** in Open Enrollment between May 13 - 25, 2018, by logging into [employee.selfservice.omb.delaware.gov](http://employee.selfservice.omb.delaware.gov), choosing **State of Delaware Employee Self-Service** and completing the **VALUE FIVE CALL TO ACTION** steps:

1. **View** Personal Information (Home Address, Phone Numbers and Email Addresses) to make sure your Preferred Contact Information is correct.
2. **Access** Benefits and use **myBenefitsMentor** to estimate expenses and find your best match health plan.
3. **Look at** Benefits Enrollment to review what benefits you currently have/options available.
4. **Update/make “Edits”** to your benefits OR select “I Have No Changes,” click **Submit**.
5. **Enter** Spousal Coordination of Benefits (SCOB) to complete the online SCOB Form.

   **Important:** Complete the SCOB Form during Open Enrollment only if you cover your spouse on your health plan effective July 1, 2018.

View the [Enrollment Action Checklist (VALUE FIVE)](http://www.state.de.us/statewidebenefits) and the [SBO website](http://www.de.gov/statewidebenefits) for details and helpful resources.

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**If I Do Not Want To Make Any Changes To My Benefits And Just Keep What I Currently Have (Or Continue To Waist Coverage), Do I Have To Do Anything?**

**YES**, you must view your **Personal Information** to make sure your Preferred Contact Information is correct. Then, look at **Benefits Enrollment**, select “I Have No Changes” and click **Submit** to send your final benefit choices for the July 1, 2018 plan year. Even if you decide to continue to waive coverage, you must select “I Have No Changes” and click **Submit** in **Benefits Enrollment**.

Also, if you are covering your spouse on your health plan effective July 1, 2018 you must complete the online **Spousal Coordination of Benefits (SCOB) Form**. A new SCOB Form must be completed each year during Open Enrollment or your spouse’s coverage will be reduced.

Refer to the [VALUE FIVE CALL TO ACTION](http://www.de.gov/statewidebenefits) steps noted above.