



**State of Delaware  
Executive Department  
Office of Management & Budget**

**Statewide Benefits Office  
Contact List/ Primary Responsibilities**  
(As of October 2, 2009)

**Brenda Lakeman**  
**Director**

**Faith Rentz**  
**Sr. Health Care Policy Advisor**

**Mary Thuresson**  
**Administrative Specialist**

**Address:**  
**Duncan Center**  
**500 W. Lookerman Street, Suite 320**  
**Dover, DE 19904**  
**SLC: D620E**  
**Website: [www.ben.omb.delaware.gov](http://www.ben.omb.delaware.gov)**

**Telephone: (302) 739-8331 or 1-800-489-8933**  
**Facsimile: (302) 739-8339**

**Receptionist**

Janice Crawford and Rosaria Cephas

**Benefits Administration**

**Primary Responsibilities**

Leslie Ramsey

Disability Insurance Program (DIP) Administration  
Minnesota Life GUL Program

Durae Johann

Return To Work Coordinator -Disability Insurance  
Program (DIP)

Dianna Stotler

Training/Communications/SBO Website  
Statewide Supplemental Benefits Program  
Benefits Surveys, e-Benefits  
Annual Benefits Open Enrollment



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Ann Skeans	Health and Prescription Administration Employee Assistance Program (EAP), Second Opinion Program
Larry Frank	Customer Service – Health, Dental and Prescription Dental Administration Flexible Spending Account Administration Pre-Tax Commuter Benefit Administration
Lois Houston	Customer Service – Health, Dental and Prescription Spousal COB issues Medicare Part D Policy
Finale Uptegrow	Management Analyst for Health Program Contracts/RFP's FOIA HIPAA Privacy/Security

**Benefits Accounting Unit**

**Primary Responsibilities**

Colleen Kondelis	COBRA Administration/ARRA COBRA Subsidy Disability Insurance Program Support
Mary (Fran) Nichols	Dental and Blood Bank Eligibility and Enrollments Dental Adjustments and Refunds
Tina Shulties	Health Eligibility and Enrollments Refund and Adjustment Issues for Health Care Health Reconciliation
Jeanne Camper	Health Reconciliation

**Contact for Non-Payroll Groups**

Gail Hudson at Financial Operations, OMB  
Telephone: (302) 672-5232

**COBRA Questions**

Ceridian Benefits Services  
Customer Service 1-800-877-7994