Do you wish to enroll, make any changes, or terminate coverage for you or your spouse/dependent(s)? If so, now is the time to do it!

Before you enroll or make changes you should take the time to review all of your benefit plan choices for health, dental, vision and life. There is a new benefit offering - Supplemental Benefits (Critical Illness and Accident Insurance) - offered by Aflac. Also, during Open Enrollment there is a special “one-time” guaranteed Group Universal Life (GUL) Insurance coverage opportunity provided through Minnesota Life, which allows you to enroll or increase life insurance coverage.

Call To Action
All of the information you need for a successful Open Enrollment is located at www.ben.omb.delaware.gov/oe. As a reminder, if you are not making any changes to your current benefits and do not cover a spouse, no action is required.

Do you cover your spouse on your health plan?
If you cover your spouse on your health plan, you must complete your Spousal Coordination of Benefits Form online in Employee Self-Service by May 28, 2015.

Tips for completing your Spousal Coordination of Benefits (COB) Form:

• Submit the COB Form after making any changes to your health plan (selecting new carrier or adding your spouse in Benefits Enrollment).
• If your spouse’s personal information is not correct on the COB Form – STOP! Go back into Benefits Enrollment, to Add/Review Dependents (see page 3 of the eBenefits & Employee Self-Service Quick Reference Guide), make corrections, then re-submit elections.
• The COB Form prompts you for information based on your responses. You will not be able to continue if you do not provide required information. However, questions that are not required will display as blank when you choose the “View What You Have Entered So Far” option.

Call To Action
Complete the COB Form in Employee Self-Service. Visit www.ben.omb.delaware.gov/oe to access the eBenefits & Employee Self-Service Login and Quick Reference Guide.